

E-MAIL TO: kpumphrey@iaspertx.org
PHONE NUMBER: (409) 383-6104
FAX NUMBER: (409) 383-6125



BEATY-ORTON HISTORICAL HOUSE RENTAL AGREEMENT

Today's Date: _____
Applicant Name: _____
Company/Organization: _____
Address: _____
Work Phone: _____ Home: _____ Cell: _____
E-mail: _____
Date of use: _____ Time: _____ People expected: _____ (Max 150)

Indicate nature of the event

- Meeting
- Class
- Small Party
- Other: _____

Terms & General Rules

1. Do not drag or slide anything across the wood floors.
2. Do not sit on any of the furniture. The furnishings are antique and fragile. Tables and chairs are provided in the storage room.
3. Clean and sweep the kitchen and all other rooms used including the restroom.
4. Wipe out the fridge and take all your food items with you.
5. Bag your trash and place it in the large garbage can in the storage room *and place on back porch.*
6. Place tables and chairs back in storage room.

Restrictions

1. No nails, tacks, adhesives, glues, 3M removable fasteners, or tape can be used on the walls, floors, or trusses.
2. No Alcohol
3. The Historical Home is a NON-smoking facility.
4. Minor children are allowed to use the building with appropriate supervision.

House Rental Fee

Security Deposit \$ 300.00 (Refundable after Maintenance Inspection)
Rental Fee \$ 100.00 (Weekend: Friday-Sunday)
 \$ 50.00 (Monday-Thursday)

Non-Profit No Rental Fee

Attached Documents

Rules & Regulations for Beaty-Orton Historical House Rental
Maintenance Checklist for Beaty-Orton Historical House Rental

By signing below, I acknowledge that I have read, understood, and agree to the terms of this application to the City of Jasper for the use of the Beaty-Orton Historical House and certify that the information in the application is correct and promise to adhere to the historical house rules and restrictions. The security deposit may be forfeited in part or in full for the following rental agreement violations or in cases of structural or property damage.

Signature of Applicant: _____ Date: _____

---Official Use Only---

Security Deposit	Amount: _____	Due on: _____	Received: _____
Rental Fee	Amount: _____	Due on: _____	Received: _____
Deposit Refunded	Amount: _____	Date: _____	Signature: _____



BEATY-ORTON HISTORICAL HOUSE RENTAL

MAINTENANCE CHECKLIST

RENTER NAME: _____ DATE OF USE: _____

To receive your deposit refund, City of Jasper staff will inspect the house after your event and check off that your group completed the following items. Cleaning supplies are located in the back closet of the home located through the kitchen area. *Failure to complete the tasks below may result in reduction of your security deposit refund.*

- _____ Personal items removed
- _____ Food removed from refrigerator, freezer, stove, & microwave
- _____ Kitchen counters, stove, & sink cleaned
- _____ Garbage placed in trash can provided (if full, place tied plastic bags beside can)
- _____ Restrooms presentable and trash removed
- _____ Floors swept
- _____ Tables/Chairs cleaned and stored
- _____ All doors locked

-----FOR OFFICIAL USE ONLY-----

- No issues Damage Garbage/Cleaning Neglected

Description of damage/other issues:

Inspected By: _____ Date/Time: _____



BEATY-ORTON HISTORICAL HOUSE RENTAL

HOUSE RULES

Thank you for choosing the Beatty Orton House to host your special event.

Please help us keep the cost of the rental down and continue to preserve our Historical home by following the simple rules listed below:

1. Do not use anything that will damage the walls, floors, or trusses such as thumb tacks, tape, adhesives, glues, removable fasteners, or nails.
2. Do not drag or slide anything across the wood floors. It will damage them.
3. Do not sit on any of the furniture. The furnishings are antique and fragile. Tables and chairs are provided in the storage room.
4. Clean and sweep the kitchen and all other rooms used including the restroom.
5. Wipe out the fridge and take all your food items with you.
6. Bag your trash and place it in the large garbage can in the storage room.
7. Place tables and chairs back in the back storage room.
8. Minor children are allowed to use the building with appropriate supervision.
9. NO SMOKING ON THE PREMISES.
10. NO ALCOHOLIC BEVERAGES ON THE PREMISES.